

BPC PRESCHOOL COVID-19 RESPONSE FOR 2021-2022

- Please note that policies will be re-evaluated as needed throughout the year to provide the best possible care for your child's emotional, social, and physical well-being.

MASKS

- As of August, 2021, The State of Ohio is **not** under a mask mandate.
- Children will not be required to wear a mask in school. If a family chooses to send their child to school in a mask, that will be accepted. All efforts will be made to have the child continue to wear their mask while at school. If the mask becomes a deterrent from the learning environment due to a child not wanting to wear it, or a child playing with it inappropriately, the mask will be put in the child's school bag for the remainder of the day. This policy is the same as the 2020-2021 school year and will remain so unless mandated by the state for children to wear a facial covering. A waiver/consent form is required by parents for all students and can be found at the end of this document.
- As of August 30, 2021:
 - It is strongly encouraged for the staff to wear masks during class, but it is required during times when they are working with children one-on-one and/or in small groups where there is close interaction between teacher and student.

DROP OFF / PICK UP

- As of August 30, 2021:
 - We are changing our original decision of having parents/caregivers come into the building to drop-off and pick-up the children. Due to our hallways possibly having over 100 people at pick-up and drop-off, we will start school with curbside drop-off and pick-up. This policy will remain in place until further notice.
 - At this time, parents/caregivers will only be allowed in the building on an emergency basis.
 - Our 2 ½ year-old and 3-year-old classes will use the PRESCHOOL ENTRANCE on the EAST side of the building. Our 4/5's classes will use the CHILDRENS ENTRANCE on the SOUTH side of the building. If you have children in two different classes, please drop one off at one entrance and go to the other entrance for the second child. Instructions for drop off will be given at orientation.

COVID-19 EXPOSURE

- **If a student tests positive:**
The school must be notified. We are mandated by the state to notify the CDC, ODJFS (Ohio Dept. of Job and Family Services), all school families, and school staff. When notification is sent to Preschool Families and Staff, the individual name will not be shared. The class in which the student is enrolled will be required to follow all directives in coordination with the CDC. Students may receive individual activity packets during their quarantine time away from school.
- **If staff tests positive:**
The school must be notified. We are mandated by the state to notify the CDC, ODJFS (Ohio Dept. of Job and Family Services), all school families, and school staff. When notification is sent to Preschool Families and Staff, the individual name will not be shared. Any class who has had **close contact* with the staff member will be required to follow all directives in coordination with the CDC. Students may receive online learning and/or individual activity packets during the closure. Any other staff who has had close contact with the individual will also be required to follow directives from the CDC.
**Close contact is being less than 6 feet apart for 15 minutes or longer (regardless if an individual is wearing a mask or not).*
- **If an individual living in the same house as a student tests positive:**
The school must be notified and the student will be required to follow directives in coordination with the CDC.
- **If an individual living in the same house as staff tests positive:**
The school must be notified and the staff member will be required to follow directives in coordination with the CDC.
- **If a student has come in close contact with an individual who has tested positive (confirmed) or is probable for Covid-19:**
The school must be notified and the student will be required to complete isolation/quarantine procedures in coordination with the county health department. A student who has a member in the household who is pending test results should remain at home until cleared by the CDC.
- **If a staff member has come in close contact with an individual who has tested positive (confirmed) or is probable for Covid-19:**
The school must be notified and the staff member will be required to complete isolation/quarantine procedures in coordination with the county health department. A teacher who has a member in the household who is pending test results should remain at home until cleared by the CDC.

SYMPTOMS OF COVID-19

- People with COVID-19 have had a wide range of symptoms reported - ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

- **Students and staff experiencing ANY of these symptoms** should stay home until they are symptom-free for 24 hrs. without medication. If symptoms persist or worsen, students/staff should seek medical attention to determine if a COVID test is necessary.

SCREENING OF STAFF AND STUDENTS

- All staff and families are asked to conduct a daily health/symptom self-evaluation prior to leaving for school each day. They are to stay home if symptomatic.
- No one will be allowed in the building with a temperature over 100 degrees and may not return until they have been symptom free and fever free for 24 hours without fever reducing medicine.
- If a child comes to school with any of the symptoms above, the child will be removed from the group and the parent will be called to pick up their child.

CLEANING PROTOCOLS

- Bay Presbyterian Church and Preschool will follow all CDC and CCBH recommendations. We currently use hospital grade cleaning products.
- Bathrooms
 - Cleaning will be done after each use, between class groupings, and a nightly cleaning by our hired cleaning personnel.
- Classrooms
 - Disinfectant spray will be used at the end of each class on chairs, tables, and educational materials. A thorough, nightly cleaning will also be done by our hired cleaning personnel.

- High touch surface areas
Regular cleaning of high touch areas will be done throughout the day, between class groupings, and a nightly cleaning by our hired cleaning personnel.
- Handwashing procedures for students and staff
Upon entrance into classroom
Prior to eating/after eating
Before/after outdoor time
Prior to going home
After sneezing or coughing

AIR FLOW/VENTILATION:

- To help minimize the spread of COVID in the classrooms, we've made some adjustments to our HVAC system operations.
 - The main way for the system to help is to exchange the air with outside air as often as possible.
 - This is accomplished in two ways.
 - The system and air exchanger fans are set to run for longer periods of time prior to and all through class time.
 - The mechanical system that determines how much outside air is brought in has been adjusted to maximize that process.
- Filtration is the other factor, and we've revised our filter exchange schedule to ensure clean, clear filters on a consistent basis.
- Classrooms will have windows open/cracked throughout class time. The top of the dutch-door in each classroom will remain open to help with airflow in the classrooms.

VIRTUAL LEARNING- TUITION REIMBURSEMENTS (Due to COVID-19)

- If a class is closed for a two-week period: It will be determined at the time of closure whether any zoom calls or activity packets will be sent home. No reimbursement will be given.
- If the school is required to close due to CCBH, CDC, ODJFS, or State mandate, it will be determined at the time of closure whether any zoom calls or activity packets will be sent home for the duration of the month. No reimbursements will be given for that month.
- If closure of the school goes beyond the current month, no online learning or packets will be done. If payment has been made beyond the current month a reimbursement will be given. Tuition will resume if and when the school opens.

WAIVERS TO BE SIGNED & RETURNED BY SEPTEMBER 9, 2021

- I acknowledge receipt of this document and confirm that I have read its contents.

Parent signature: _____

- I acknowledge that I have read the "MASK" section of the Covid Response and understand that I have the choice to send my child to school in a face mask. I understand that, should my child refuse to keep the mask on properly, or if at any time the mask disrupts their learning experience, that the mask will be returned in my child's backpack at the end of that school session.

Parent signature: _____

- General Liability Release - please read below and acknowledge acceptance with your signature.

In consideration of being permitted to enroll my child/children identified below (the "child" or "children") in school at the Bay Presbyterian Preschool, I/We, _____ (collectively "Parents"), for themselves, their child/children, and their heirs, successors and assigns, hereby waive, release, acquit, forever discharge, and covenant not to sue **Bay Presbyterian Church and Bay Presbyterian Preschool** (the "Childcare Provider") and its respective subsidiaries, affiliates, and related entities or corporations, and its past and present officers, directors, shareholders, agents, partners, employees, attorneys, heirs, successors, and assigns (collectively, the "Releasees"), from any and all claims, actions, complaints, grievances, and causes of action, direct, indirect or consequential (collectively, "Claims"), of whatever nature, whether known or unknown, which exist or may exist on Parents or Parents' child(ren)'s behalf against the Releasees as of the date of this Release and which may hereafter arise during my child/children's enrollment at the school, and which can be brought in any court, for claims arising from circumstances beyond the Childcare Provider's reasonable control including, but not limited to, the following events: (i) acts of God; (ii) flood, fire, earthquake, explosion, meteor strike, tornadoes, epidemics, pandemics, or quarantines; (iii) exposure to or contraction of illness; (iv) war, invasion, hostilities, terrorist threats or acts, riot or other civil unrest, or cyber-attacks; (v) government order, law, actions, or restrictions, whether valid or invalid; (vi) national or regional emergency; (vii) shortage of materials, infrastructure, or transportation; (viii) strikes, labor difficulties, slowdowns; or (ix) any other events or circumstances beyond the reasonable control of Childcare Provider.

By signing below, I /We acknowledge and represent that I/We have read the foregoing, understand it, and sign it as my/our free act and deed. This General Liability Release shall be construed and interpreted in accordance with the internal laws of the State of Ohio, without regard to conflicts of law provisions, and if any provisions contained herein are found to be unenforceable, the remaining provisions shall be enforced as fully as possible.

IN WITNESS WHEREOF, the parties have caused this General Liability Release to be executed as of the 13th day of September, 2021.

Child/Children (list)

PARENT:
Printed Name: _____
Signature: _____

Date: _____