

## **BPC PRESCHOOL COVID-19 UPDATE**

### **MASK MANDATE**

- As of July 22, 2020, the State of Ohio is under the following mask mandate:

*State of Ohio Mask Mandate: All Ohioans are required to wear a face covering:*

*In any indoor location that is not a residence;*

*When outdoors and unable to consistently maintain a distance of six feet or more from individuals who are not members of their household;*

*While waiting for, riding, driving, or operating public transportation, a taxi, a private car service, or a ride-sharing vehicle.*

*Exceptions: Children under 10 years of age, those with medical conditions, other situations where wearing a mask would be unfeasible.*

- Due to the mandate, Bay Presbyterian Staff will be required to wear a face covering. This covering will be either a face shield or a mask with a clear front so children are able to see facial expressions. If and when the mandate is lifted, the decision to continue wearing a mask will be left up to each individual staff member.
- Children will not be required to wear a mask, but if a family chooses to send their child to school in a mask, that will be accepted. All efforts will be made to have the child continue to wear their mask while at school. If the mask becomes a deterrent from the learning environment due to a child not wanting to wear it, or a child playing with it inappropriately, the mask will be put in the child's school bag for the remainder of the day. Parents will sign a written release at the end of this document acknowledging this effort.
- Mask "relief" times will be during outdoor play time.

### **COVID-19 EXPOSURE**

- If a student tests positive:  
The school must be notified and the notice of exposure will be sent to the CDC (specifically the Cuyahoga County Board of Health), ODJFS (Ohio Dept. of Job and Family Services), all school families, and staff. The class in which the student is enrolled will be required to follow all directives in coordination with the CCBH. Students will receive online learning and/or individual activity packets during the closure.
- If staff tests positive:  
The school must be notified and the notice of exposure will be sent to the CDC, ODJFS (Ohio Dept. of Job and Family Services), all school families, and staff. Any class who has had *\*direct contact* with the staff member will be required to follow all directives in coordination with the CCBH. Students will receive online learning and/or individual activity packets during the closure. Any other staff who has had contact with the individual will also be required to follow directives from the CCBH. These particular classes will have a substitute to cover their class during the closure.  
*\*Direct contact is being less than 6 feet apart for 15 minutes or longer.*

- If an individual living in the same house as a student tests positive:  
The school must be notified and the student will be required to stay home and follow directives in coordination with the CCBH.
- If an individual living in the same house as staff tests positive:  
The school must be notified and the staff member will be required to stay home and follow directives in coordination with the CCBH. A substitute teacher will be called in to cover the class.
- If a student has come in contact with an individual who has tested positive (confirmed) or is probable for Covid-19:  
The school must be notified and the student will be required to complete isolation/quarantine procedures in coordination with the county health department. A student who has a member in the household who is pending test results should remain at home until cleared by the CCBH.
- If a staff member has come in contact with an individual who has tested positive (confirmed) or is probable for Covid-19:  
The school must be notified and the staff member will be required to complete isolation/quarantine procedures in coordination with the county health department. A teacher who has a member in the household who is pending test results should remain at home until cleared by the CCBH. Substitutes will be called to cover classes of affected teachers.

## **SYMPTOMS OF COVID-19**

- People with COVID-19 have had a wide range of symptoms reported - ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
- **Students and staff experiencing ANY of these symptoms** should stay home until they are symptom-free for 24 hrs. without medication. If symptoms persist or worsen, students/staff should seek medical attention to determine if a COVID test is necessary.

## **SCREENING OF STAFF AND STUDENTS**

- All staff and families are asked to conduct a daily health/symptom self-evaluation prior to leaving for school each day. They are to stay home if symptomatic. In addition, all staff will be screened daily (visibly and temperature checks) upon arrival and dismissal from school.
- Students will be screened (visibly and temperature checks) by our staff (wearing masks and gloves) prior to getting out of their cars at drop off. Staff will use Purell after each check.

- No one will be allowed in the building with a temperature over 100 degrees and may not return until they have been symptom free and fever free for 24 hours without fever reducing medicine.

### **VIRTUAL LEARNING- TUITION REIMBURSEMENTS (Due to COVID-19)**

- If a class is closed for a two-week period: online learning and activity packets will be sent home. No reimbursement will be given.
- If the school is required to close due to CCBH, CDC, ODJFS, or State mandate, online learning and activity packets will be sent home for the duration of the month. No reimbursements will be given for that month.
- If closure of the school goes beyond the current month, no online learning or packets will be done. If payment has been made beyond the current month a reimbursement will be given. Tuition will resume if and when the school opens.

### **DROP OFF /PICK UP**

- At this time, we will only allow curbside drop-off and pick-up. Our 2 ½ year old and 4/5's classes will use the Children's Entrance on the South side of the building. Our 3-year old classes will use the preschool Entrance on the East side of the building. If you have children in two different classes, please drop one off at one entrance and go to the other entrance for the second child. Thank you for understanding and for adhering to ODJFS best practices/recommendations of not mixing children.
- At this time, parents/caregivers will only be allowed in the building on an emergency basis. Visual screenings, temperature checks and sign-in will be done when entering the building.
- Carpooling is not recommended at this time to avoid mixing of students.

### **CLEANING PROTOCOLS**

- Bay Presbyterian Church and Preschool will follow all CDC and CCBH recommendations. We currently use hospital grade cleaning products.

#### Bathrooms

Cleaning will be done after each use, between class groupings, and a nightly cleaning by our hired cleaning personnel.

#### High touch surface areas

Regular cleaning of high touch areas will be done throughout the day, between class groupings, and a nightly cleaning by our hired cleaning personnel.

#### Toys & Classroom materials

All toys and classroom materials will be cleaned after each use, between class groupings, and at the end of each school day.

#### Handwashing procedures

Upon entrance into classroom  
Prior to eating/after eating  
Before/after outdoor time

Prior to going home  
After sneezing or coughing

#### Coats and School Bags

Each class will have their own rack for both bags and coats. 2 ½ year old class will have hanging cubbies and coat racks in the room.

### **CLASSROOM SET UP**

- There will not be any mixing of groups during the year unless the CDC, ODJFS, and State lift their restrictions/guidelines for licensed preschools and childcare centers.
- All classes will have a snack during the day that is prepared and served by a teacher who is wearing gloves. Children will only touch their own snack, cup and paper towel.
- All classes will continue to have gross motor time every day, with the best practice being outside time in our Outdoor Classroom or the Outdoor play space. If the weather keeps us inside, we will use Lakeview Hall during this time. There will not be any mixing of classes during gross motor time.
- His Story time will continue for each group once a week. There will not be mixing of classes during this time.
- All items such as markers, pencils, scissors, glue and playdough will be allotted by groups and not shared between groups. Classroom toys and other materials will be allotted by groups and rotated between groups on a scheduled basis. Limited kitchen and dress-up will be available until after the first of the year. At that time, we will reassess.
- Each student will have a special day, but the determination of having 2 guests visit for the day (for our 4/5-year old's) will be contingent on the risk level guidelines of the State.

### **PARENT INFORMATION MEETING**

- A link will be sent to families to watch the recording of the meeting online at their convenience. A power-point presentation will also be sent home so families will have a paper copy of what was covered.

### **STUDENT ORIENTATION**

- Each student will be assigned an individual time to come with their parents to meet their teachers and see their classroom. This year's individualized orientation will take the place of a "home visit."

### **LUNCH BUNCH:**

Due to the mixing of classes, lunch bunch will not be offered at this time.

### **MGM (Music, Games and More)**

Due to the mixing of classes, MGM will not be offered at this time.

## **WAIVERS**

The waivers on the last page must be signed and returned by **AUGUST 31st**. Students who do not have release forms on file will not be permitted to participate. On the first day of school, our attention will be strictly on your child - therefore waivers and forms will not be accepted at this time.

**WAIVERS TO BE SIGNED & RETURNED BY AUGUST 31, 2020**

- I acknowledge receipt of this document and confirm that I have read its contents.

Parent signature: \_\_\_\_\_

- I acknowledge that I have read the "MASK MANDATE" and understand that I have the choice to send my child to school in a face mask. I understand that, should my child refuse to keep the mask on properly, or if at any time the mask disrupts their learning experience, that the mask will be returned in my child's backpack at the end of that school session.

Parent signature: \_\_\_\_\_

- General Liability Release - please read below and acknowledge acceptance with your signature.

In consideration of being permitted to enroll my child/children identified below (the "child" or "children") in school at the Bay Presbyterian Preschool, I/We, \_\_\_\_\_ (collectively "Parents"), for themselves, their child/children, and their heirs, successors and assigns, hereby waive, release, acquit, forever discharge, and covenant not to sue **Bay Presbyterian Church & Preschool** (the "Childcare Provider") and its respective subsidiaries, affiliates, and related entities or corporations, and its past and present officers, directors, shareholders, agents, partners, employees, attorneys, heirs, successors, and assigns (collectively, the "Releasees"), from any and all claims, actions, complaints, grievances, and causes of action, direct, indirect or consequential (collectively, "Claims"), of whatever nature, whether known or unknown, which exist or may exist on Parents or Parents' child(ren)'s behalf against the Releasees as of the date of this Release and which may hereafter arise during my child/children's enrollment at the school, and which can be brought in any court, for claims arising from circumstances beyond the Childcare Provider's reasonable control including, but not limited to, the following events: (i) acts of God; (ii) flood, fire, earthquake, explosion, meteor strike, tornadoes, epidemics, pandemics, or quarantines; (iii) exposure to or contraction of illness; (iv) war, invasion, hostilities, terrorist threats or acts, riot or other civil unrest, or cyber-attacks; (v) government order, law, actions, or restrictions, whether valid or invalid; (vi) national or regional emergency; (vii) shortage of materials, infrastructure, or transportation; (viii) strikes, labor difficulties, slowdowns; or (ix) any other events or circumstances beyond the reasonable control of Childcare Provider.

By signing below, I /We acknowledge and represent that I/We have read the foregoing, understand it, and sign it as my/our free act and deed. This General Liability Release shall be construed and interpreted in accordance with the internal laws of the State of Ohio, without regard to conflicts of law provisions, and if any provisions contained herein are found to be unenforceable, the remaining provisions shall be enforced as fully as possible.

IN WITNESS WHEREOF, the parties have caused this General Liability Release to be executed as of the 14th day of September, 2020.

Child/Children (list)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARENT:

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_